

Rudston Parish Council

Minutes of the Annual Parish Council Meeting
held at Rudston Village Hall on
Wednesday 8 May 2024 – 7:30pm

Present: Cllr Bernard Warcup (Chair) Guests
Cllr Paul Wood
Cllr Ian Trudgett
Cllr Richard Todd
Cllr David Matthews

In Attendance: S Todd (Clerk)

1. Election of Chair and Vice-Chair, Co-option of Councillors

1.1 RESOLVED: Cllr Wood proposed that Cllr Warcup continue as Chair for the forthcoming year, Cllr Trudgett seconded, all in favour. The Chair signed the Declaration of Acceptance of Office.

1.2 RESOLVED: Cllr Warcup proposed that Cllr Rhodes continue as Vice-Chair for the forthcoming year, Cllr Wood seconded, all in favour. As Cllr Rhodes was not present at the meeting he will be contacted for his agreement to continue as Vice-Chair.

1.3 There had been no applications received for Co-option to the Council.

2. Acceptance of apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

No apologies received.

3. Declarations of interest, members to declare any interest they may have in agenda items (Disclosable Pecuniary Interests)

There were no interests declared.

4. To receive and sign the minutes of the Full Council meeting held on the 6 March 2024 (circulated by email 17 April 2024).

RESOLVED: Agreed by all that they were a true record of the meeting's decisions.

5. Planning

5.1 Planning Applications:

5.1.1 24/00874/PLF – Installation of ground mounted solar panels at Springdale Farm, High Street, Rudston, for W D Sellers And Son.

Circulated by email 16/04/2024. Comments deadline 23 April 2024.

The application was noted by Council.

5.1.2 No applications were received between the publishing of the agenda and the meeting.

5.2 Planning Decisions:

5.2.1 **23/02317/PLF** – Erection of 3 wooden sheds to be used as a Village Store (retrospective) at 4 Kilham Lane, Rudston, for Miss Diane Morgan.
Circulated 16/04/2024.

The application was approved with conditions.

Noted by Council.

5.2.2 **23/00072/REFUSE** – Erection of detached garage/self-contained annex building at The Old Stables, Long Street, Rudston, for Mr J Waldie.
Circulated 16/04/2024.

The Planning Inspectorate have decided to allow the appeal.

Noted by Council.

5.2.3 **22/02777/STPLF** – Installation of a Renewable Energy Park comprising: ground mounted solar panels; access tracks; inverters; transformers; substation and battery energy storage system; customer cabin; underground cable and conduits; perimeter fence; CCTV equipment; temporary construction compound; and associated infrastructure and planting scheme at Land West Of Old Chalk Pit, West Back Side, Haisthorpe, for Three Oaks Renewable Energy Park Ltd.
Circulated 26/03/2024.

The application was approved with conditions.

Noted by Council.

23/01604/PLF – Change of use of land for the siting of 2 Holiday Lodges, 2 sheds, 1 kennel and a composting toilet (Retrospective) at Land West Of Bunkers Hill Cottage, High Street, Rudston, for Mr Aspin.
Circulated 26/03/2024.

The application was refused.

Noted by Council.

6. Finance

6.1 Approval of Accounts

6.1.1 To approve the accounts for March 2024 to May 2024.

HSBC ACCOUNTS

<u>Description</u>	<u>Current</u>	<u>Deposit</u>	<u>Total</u>
Opening Balance	£113.56	£0.00	£113.56
Bank Charges to 27/02/2024	(£8.00)		
Village Hall Room Hire (Meeting 10/01/24)	(£6.00)		
Village Hall Room Hire (Meeting 06/03/24)	(£6.00)		
Bank Interest to 29/02/2024		£13.46	
Transfer from Unity to HSBC	£1,200.00		
Mole Country Stores – Bird Feed	(£127.35)		
Clerk's Wages Q4 2023-2024	(£428.47)		
Clerk's Expenses Q4 2023-2024	(£38.02)		
HMRC Tax & NI Q4 2023-2024	(£404.80)		
Payroll Services	(£16.50)		
Bank Charges to 27/03/2024	(£8.00)		
Balance as at 29 April 2024	£270.42	£13.46	£283.88

UNITY TRUST ACCOUNTS

<u>Description</u>	<u>Current</u>	<u>Savings</u>	<u>Total</u>
Opening Balance	£1,496.29	£3,300.75	£4,797.04
Interest received		£19.47	
Funds Transfer			
Service Charge	(£18.00)		
Transfer from Unity to HSBC	(£1,200.00)		
Balance as at 29 April 2024	£278.29	£3,320.22	£3,598.51

Corner Garden Bird Feed Kitty (included in the balances above):

Opening Balance	£130.28
Feed purchased from Mole Country Stores 17/02/2024	£127.35
Balance as at 29 April 2024	£2.93

Caythorpe Fund (included in the balances above):

Opening Balance	£5,000.00
<i>Hand Sanitisers at Playing Field (June 2021)</i>	(£140.00)
<i>Village Sign Refurbishment (March 2022)</i>	(£1,197.65)
Completion of Village Sign Refurbishment (August 2023)	(£512.00)
Installation of Gate on East Gate (August 2023)	(£480.00)
Donations towards Village Sign (November 2023)	£470.00
Balance as at 29 April 2024	£3,140.35

RESOLVED: The accounts for March 2024 to May 2024 were approved by all present.

6.1.2 RESOLVED: The asset register was approved.

6.1.3 There were no changes to bank signatories to date. To note that Cllr Matthews will be added as a bank signatory in due course.

6.2 Approval of Annual Governance and Accountability Return 2023/2024

6.2.1 RESOLVED: Certificate of Exemption was approved and signed by the Chair and Clerk.

6.2.2 RESOLVED: Annual Internal Audit Report was approved.

6.2.3 RESOLVED: Annual Governance Statement was approved and signed by the Chair and Clerk.

6.2.4 RESOLVED: Accounting Statements were approved and signed by the Chair.

6.2.5 RESOLVED: Analysis of Variances was approved.

6.2.6 RESOLVED: Bank Reconciliation was approved and signed by the Chair and Clerk.

6.2.7 RESOLVED: Period of Exercise of Public Rights was agreed to be set at 17/06/2024 – 26/07/2024.

6.3 Insurance

RESOLVED: Cllr Todd proposed to accept the cheapest quote which provides the same cover as the current insurance, all in favour.

6.4 SLCC Membership Renewal

RESOLVED: All in favour to contribute £32.70 to Clerk's membership with SLCC.

6.5 VAT Declaration

RESOLVED: All in favour to discuss further at the meeting on 11 September 2024.

6.6 ERYC D-DAY 80 Community Fund

RESOLVED: All in favour to not proceed with an application.

7. Review of the Organisation and Procedures of the Council

7.1 Delegation arrangements to the Clerk

7.2 Standing Orders of the Council

7.3 Financial Regulations

7.4 Code of Conduct

7.5 Current organisation of Committees/Working Groups

RESOLVED: It was agreed that Items 7.1 to 7.5 would be discussed at the next meeting on 10 July 2024.

8. King's Portrait

RESOLVED: Cllr Warcup proposed the King's Portrait be donated to the Village Hall, all in favour. Cllr Warcup will discuss with the Chair of the Village Hall.

9. Correspondence Received

9.1 Potholes – RESOLVED: Clerk will reply to resident's email to advise the matter was discussed whilst Cllr Dewhirst was present who advised that ERYC have plans to tackle the widespread issue of potholes once the weather permits.

9.2 ERYC Village Walkabout – RESOLVED: Cllr Warcup will participate in the walkabout with Cllrs Wood and Matthews to join if available. Clerk to confirm details with ERYC.

10. Emails Received and Forwarded to Councillors

The list of emails forwarded to Councillors was duly noted.

11. Date and time of next meetings:

Wednesday 10 July 2024 7.30pm. Noted by all present.

There being no further business to discuss, the meeting closed at 20:13pm.

An informal discussion was then held for Councillors to report village issues:

Cllr Matthews reported that drains on Long Street require attention, and there is still an issue with dog waste.

Cllr Trudgett reported that there are 2 Willow Trees overhanging the Gypsy Race that require cutting back.

Cllr Todd reported that dogs have been taken into the Play Park and suggested better/bigger signage is required. Also raised a query regarding the insurance of volunteers on Parish Council land.

Cllr Wood reported that the general road conditions are very poor, and the notice boards in the village are in a poor condition.