

Minutes of a Meeting held in the Village Hall on  
Wednesday, 5<sup>th</sup> April, 2017.

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1. Present: Mr. N. Watson (Chairman)  
Mr. T. Smallwood  
Mrs. S. Tompkin  
Mr. B. Warcup  
Mr. P. Wood  
Mr. S. Rhodes  
Mrs. E. Potter  
Mr. R. Overfield  
Mr. C. Shanks  
Ms. J. Hobson (Clerk)  
Councillor Jane Evison  
Councillor Jonathan Owen

1. Apologies: Apologies were received from Mrs A Starkey.

2. Minutes of Previous Meeting

The Minutes of the meeting held on 8<sup>th</sup> February, 2017, were agreed and signed as a true record.

3. Declarations of Interest

There were no declarations of interest.

4. Public Representations

There were no public representations.

5. Matters Arising:

(i) Defibrillator (item 5i)

The Chair reported that the defibrillator was now commissioned and ready for use. Various signs were handed to Mr Warcup to be displayed as appropriate. The Chair was asked to obtain 2 or 3 more signs displaying the location information of the defibrillator to be displayed at various points around the village. The exact date and time of the training session was still to be confirmed but it was looking like it would be held in June. The VETS list was still to be compiled. Miss Hobson (Clerk) had been registered as the system co-ordinator. Mrs Starkey had volunteered to be the System Checker which was to be completed online at regular intervals according to WEBNOS (Website Notification System) recommendations.

(ii) Emergency Plan (item 5ii)

The Chair confirmed that the meeting agreed at the last Parish Council meeting had taken place. There was still some more work to be done to bring the Emergency Plan up to date.

## 6. Parish Councillor Vacancy

Due to the death of Mr Moorfoot there was now a vacancy on the Parish Council. ERYC had confirmed that there had been no request for an election so the vacancy could now be filled by co-option.

The Clerk had been handed a letter that evening from Mr Patrick Pennock who wished to put his name forward for the vacancy. The members recalled that they had told one of the previous applicants that he would be borne in mind for future vacancies. Mr Warcup agreed to speak to the previous applicant to establish whether they were still interested. It was hoped that the vacancy could be filled at the Annual meeting in May.

## 7. Village Taskforce Walkabout

The Clerk reported that the binnennial Village Taskforce Walkabout was to take place at 9.30am 26<sup>th</sup> June, meeting at the Bosville Arms. Mr Warcup and Mr Shanks confirmed that they would be attending. The Chair advised the members to contemplate any village issues to be raised at the walkabout.

## 8. Cluster Meetings

The Chair invited Cllr Evison to speak. Cllr Evison summarised how this idea of local Parish Council's joining forces on various common projects had come about. She noted that this type of collaboration had proved useful in other areas. A letter to all local Parish Councils about the idea had been circulated to gain views and likely interest. Cllr Evison was to wait until after Easter to assess the reponse to their letter whereupon she would be in touch with feedback/further developments.

In response to prior discussions with Mr Watson regarding the possibility of arranging a meeting with the planning department to establish exactly how Parish Council's views were taken into account by the planning department, Cllr Evison confirmed that the planning department had agreed that they would attend such a meeting. Cllr Evison expressed that she would like this to be a constructive meeting for all concerned, the Chair agreed. There were concerns reported that local views ought to take precedence over the views of the planning department and that more feedback ought to be given to Parish Councils after any planning decision as it usually fell to the Parish Council to have to explain those decisions to the local residents which was not always easy to do without sufficient information. Cllr Evison and Cllr Owen accepted this. Cllr Owen reminded the members that Parish Councils were just consultees on planning applications and not decision makers.

## 9. SLCC Membership Contribution

The Clerk reported that she had inherited a membership to the Society of Local Council Clerks via her role as Clerk to Burton Fleming Parish Council. Burton Fleming Parish Council were keen to renew this membership as they could see the benefits but, as the Clerk was working for 3 Parish Councils, Burton Fleming had requested that both Burton Agnes and Rudston also make a contribution to the cost of £93 for the year. It was agreed that Rudston would pay £31 towards the membership.

At this point in the meeting the Chair thanked Cllr Evison and Clrr Owen for attending. They then left the meeting at 8pm.

## 10. Long Street Noticeboard

The Clerk reported that the noticeboard on Long Street had fallen into a state of disrepair with the plastic cover having now shattered completely. The wooden board was also of questionable quality for continued use. Mr Shanks agreed to assess the noticeboard and report back as to whether it could and would be worth repairing or whether a new one should be purchased.

## 11. Members' Village Issues

Mr Overfield reported that he had been approached by a resident to enquire whether the Parish Council would be willing to host a meeting about fracking. The Chair confirmed that yes they would but it would have to present information and viewpoints from both positive and negative aspects of fracking to be constructive. Cllr Owen reported that Kilham hosted regular meetings on Fracking which were open for anyone to attend. The Clerk was asked to find out the details of any future meetings at Kilham and circulate to the members. Mrs Tompkin would then arrange for a notice to be added to the next newsletter to alert residents to the meeting.

Mr Warcup reported that there was a service trench on Long Street which was starting to break up and had already caused a heavy puncture to one vehicle. The Chair suggested that this be reported on FixMyStreet.com and added to the list for discussion at the Village Walkabout.

It was also requested that the Clerk write to the Environment Agency for an update on the dirty water entering the Gypsy Race by Donna Fields.

At this point in the meeting the Chair brought up the subject of a recent planning application that had been received after the agenda had been completed.

## 12. Planning

**Ref: 17/00717/PLF** – Erection of single storey extension, alterations to existing dormer window to create balcony at rear and conversion of existing detached garage to annexe. Orchard Cottage, High Street, Rudston

There were no objections from the council so it was requested that the Clerk submit a “no objection” comment.

## 13. Payment of Accounts

### **Rudston Parish Council Transactions and Finance Statement for February and March**

<u>Description</u>	<u>Current A/C</u>	<u>Deposit A/C</u>	<u>Total</u>
Opening Balance	£1916.97	£1276.00	£3192.97
Village Hall Hire	(£7.50)		
Playground Inspection	(£78.00)		
Clerk's Salary to 31 Mar 2017	(£280.80)		
Clerk's Expenses to 31 Mar 2017	(£37.72)		
ERVAS - Payroll	(£20.00)		
Interest		£0.12	
<b>Closing Balance</b>	<b>£1492.95</b>	<b>£1276.12</b>	<b>£2769.07</b>

The above transactions were received and approved by the members.

The Clerk asked if anyone had any thoughts as to who the council could appoint as their Internal Auditor. Mr Wood confirmed that he had a contact who had agreed to do this. Mr Wood would pass the contact details on to the Clerk in due course.

14. Correspondence

- (i) Letter received from Estuary TV asking for anyone to volunteer to be a representative who would provide them with information and material for their news operation. The letter was handed to Mrs Tompkin who would organise for it to be included in the next newsletter.
- (ii) Invitation letter to Town and Parish Council Liaison meetings (Planning) – the closest one was to be held at the Bridlington Spa on Weds 17<sup>th</sup> May at 6pm (refreshments served from 5.30pm). There were two available spaces for the Parish Council. Mr Warcup confirmed that he would attend. Mr Watson was to check his diary before confirming that he may attend.
- (iii) Correspondence received from the Parish Paths Partnership. This included a copy of the latest agreement to be signed and returned. This was duly signed by Mr Watson and handed to the Clerk to return. It was requested that a copy of this agreement be circulated to the members via e-mail. A copy of a new survey form which was handed to Mr Shanks to complete and return to the Clerk. A copy of a Work Sheet to be completed for the work undertaken last year. The Clerk would complete this and return along with the other two forms.

15. Date, Time & Place of Next Meeting

The Annual Parish Meeting is to be held in the Village Hall on **Thursday, 4<sup>th</sup> May 2017**, at 7.00 p.m. immediately followed by the Annual Meeting of the Parish Council.

There being no further business the meeting closed at 8.20 p.m.